



Christ the King BNS

Child Safeguarding Risk Assessment (of any potential harm)

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly Lack of communication between staff member and DLP / DDLP	Child Safeguarding Statement & DES procedures made available to all staff DLP& DDLP to attend PDST face to face training All Staff to view Túsla training module & any other online training offered by PDST BOM records all records of staff and board training
One to one teaching	Med	Harm by school personnel Harm by student Student left unattended	School has policy in place for one to one teaching. Glass window in door. Arrange for appropriate supervision or returned to class.
Care of Children with special needs, including intimate care needs	High	Harm by school personnel Harm by student	Suitable procedure on intimate care. Two adults present. Parents informed of procedure.
Toilet areas	High	Inappropriate language and behaviour Harm by students Harm to students Bullying Exposure	Usage and supervision procedures in place. Adult suitably placed for supervision. More than one child present with one adult (yard). Parental use of students toilets prohibited – signage in place and communication sent to parents.
Curricular Provision in respect of SPHE, RSE, Stay safe.	Med	Non-teaching of same Misinterpretation of content by pupil/parent	School implements SPHE, RSE, Stay Safe in full. Contact parent to discuss concerns and explain content of relevant programme as they arise.



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			Parents are welcome to discuss any concerns regarding the content of the programme. Send parent letter home from Stay Safe programme. Parents sign consent on enrolment to partake in SPHE, RSE and Stay Safe
LGBT Children/Pupils perceived to be LGBT	Low	Bullying	Anti-Bullying Policy Code of Behaviour SPHE lessons
Daily arrival and dismissal of pupils	Med	Harm from older pupils, unknown adults at collection times. Flight risk (to and from transport)	Arrival and dismissal supervised by Teachers. Pupils assemble in yard per class until 9am. On wet days pupils congregate in the corridor supervised by a school staff member. Teachers collect each class from the yard at 9am and after breaks and lunch. Procedure in place for infant classes, parents to inform school of adult unknown to the school. Floating staff on corridors on dismissal. Infant pupils collected from yard at 1.40pm Junior pupils kept inside school gate until parent/guardian arrives to collect. Late pupils for collection sit in public area and parents contacted. Children supervised to and from transport.
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	High	Injury to pupils and staff	Health & Safety Policy Code Of Behaviour
Sports Coaches	Med	Harm to pupils	Policy & Procedures in place Vetting checked. Teacher present during all activities
3 rd level students participating in work experience	Low	Harm by student	Child Safeguarding Statement. 3 rd level students to be vetted by their institution.



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Recreation breaks for pupils	High	Injury to pupils and staff	Teachers supervision rota in place to ensure sufficient teacher supervision at all times. SNAs present during recreation times Incident report book in office. All head injuries and serious injuries parents contacted. For movement/sensory breaks for SEN pupils SNA supervision sufficient.
Classroom teaching	Low	Unexpected incidents in the class Accidents in class	If a teacher is required to leave the classroom as a result of an incident happening in the classroom adequate adult supervision will be provided by neighbouring teacher or principal/deputy. Parents informed when necessary.
Outdoor teaching activities / School outings	High	Traffic Members of public Flight risk	Appropriate adult supervision Pre-teach of expected and appropriate behaviour High risk children flagged and suitably supervised Parents consulted of any outdoor teaching activities outside the school grounds and consent requested as appropriate.
Sporting Activities	High	Injury to pupil Transport External personnel Dressing rooms	Health and Safety policy in place Teacher accompanies class Permission sought from parents Shorts/t-shirt (when possible) under tracksuit Best practice put into place Suitable clothes for swimming worn under school tracksuit. Appropriate supervision from swimming coaches and school staff during swimming lessons.
Afterschool club	Med	Supervision Behaviour/injuries Collection of children	Consent from parents for children to attend Project leader vetted. Adequate presence of teaching staff on school premises during the afterschool club Phone calls to parents if late or club cancelled.



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Breakfast club	Med	Supervision Health and safety Food safety	Door to kitchen remains open at all time. Breakfast club times 8.30am – 8.50am SNA's to ensure all food is fresh and in-date. All used delph and cutlery are put in dishwasher after use and table surfaces cleaned down.
School trips involving overnight stay	n/a	n/a	n/a
School trips involving foreign travel	n/a	n/a	n/a
Use of toilet/changing/shower areas located in ASD class	High	Harm to pupil, harm to staff member	Two adults always present when child is being changed. All staff made aware of appropriate procedures in place. Parents informed when use of the facilities were necessary e.g shower/toilet accident.
Provision of residential facilities for boarders	n/a	n/a	n/a
Annual Sports Day	High	Harm to students Harm to staff Family members and adults associated with family present (non Garda vetted)	External coaches/personnel Garda vetted Teachers always present Extra supervision in place Notices placed on toilet doors (Children Only/Adult Only) Staff direct adults to designated areas Staff discuss and identify any risks that may arise on the day prior to sports day and are accordingly vigilant
Fundraising door -to door events involving pupils	Med	Harm by unknown adults	Teachers inform parents and children of risks and best practice when looking for sponsors.



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Use of off-site facilities for school activities	n/a	n/a	n/a
School transport arrangements including use of bus escorts	High	Harm to pupil Harm to driver Harm by pupil Harm to staff Flight risk	Bus escorts (Garda vetted) always present Bus driver (Garda vetted) Supervision to and from the bus Children briefed on safe routine for getting on and off the bus and to their location Bus driver's informed of school closures.
Care of any vulnerable adult students, including intimate care where needed	n/a	n/a	n/a
Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	High	Harm to pupil Harm by pupil Harm to staff	Health & Safety Policy Code Of Behaviour Appropriate adult supervision Phone Call to Parents to outline the situation and discuss the possible collection of child from school in certain instances.
Administration of Medicine Administration of First Aid	Med	Harm to pupil	Parental permission sought in writing Record of any medicine/first aid administered Accident/Illness/Incident Report completed
Curricular provision in respect of SPHE, RSE, Stay Safe	Low	Disclosures	Parents sign consent form on enrolment of pupil. Letter sent to parents when the RSE, Stay Safe programmes are being taught in school.
Prevention and dealing with bullying amongst pupils	High	Harm by pupils	Anti-Bullying Policy Code of Behaviour SPHE lessons
Use of external personnel to supplement curriculum	Med	Harm to pupils	Policy & Procedures in place Teacher present during all activities



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<p>Care of pupils with specific vulnerabilities/ needs such as</p> <ul style="list-style-type: none"> • Pupils from ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils of minority religious faiths • Children in care • Children on CPNS 	Low	Bullying	<p>Anti-Bullying Policy Code of Behaviour SPHE lessons</p>
<p>Recruitment of school personnel including -</p> <ul style="list-style-type: none"> • Teachers • SNA's • Caretaker/Secretary/Cleaners • Sports coaches • External Tutors/Guest Speakers • Volunteers/Parents in school activities • Visitors/contractors present in school during school hours • Visitors/contractors present during after school activities 	Low	Harm not recognised or properly or promptly reported	<p>Child Safeguarding Statement & DES procedures made available to all staff</p> <p>Staff to view Tusla training module & any other online training offered by PDST</p> <p>Vetting Procedures</p>
Use of school premises by other organisation during school day	n/a	n/a	n/a
Use of Information and Communication Technology by pupils in school	High	Bullying	<p>ICT policy Anti-Bullying Policy Code of Behaviour</p>



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Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Low	Harm to pupil	Appropriate adult supervision
Students participating in work experience in the school	High	Harm to pupil Harm by pupil	Vetting Procedures Appropriate supervision by staff
Student teachers undertaking training placement in school	High	Harm to pupil Harm by pupil	Vetting Procedures Appropriate supervision by staff
Use of video/photography/other media to record school events	High	video/photography/other media used without permission on external forums	Parents sign consent form on enrolment ICT policy Acceptable usage policy
After school use of school premises by other organisations	n/a	n/a	n.a
Remote Online teaching and learning - Use of Seesaw (online learning platform) - Use of Zoom online platform to facilitate teaching and learning, check in calls with students during Covid school closure)	Low Low	Harm to pupil Harm to pupil	Consent received from parents for pupils to use Seesaw to engage with class teacher remotely. Each family use their own individual login code. Pupils do not see other students work. Parents sign consent form on behalf of their son for using Zoom with the class teacher for social check in calls and teaching and learning during school closure. Consent form outline the expected behaviour for all pupils
	Low	Harm to teachers	Chat function in zoom disabled to ensure no messaging between students occurs.



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			Waiting room function in Zoom enabled and all student devices are named accordingly so teacher can identify who is allowed to enter the Zoom call. Video function to record Zoom call is not enabled or to take photo of teacher on Zoom call is prohibited.
Online Safety for pupils when using school laptops and tablets for teaching and learning	Low	Harm to Pupils	<p>CTK BNS is currently accessing broadband as supplied by the NCT via DES. All correct level of filtering has been applied to our school server to ensure safety for our pupils when using online search engines and browsers for school work.</p> <p>Use of tablets and apps on tablets are all educatons based and supervised by teachers and SNA's when used in the classroom.</p> <p>Children are reminded of the school code of conduct when using school laptos and tablets with internet access.</p> <p>Parents have been provided with important information from HSCL with what they can do to ensure their child is safe when using the internet.</p> <p>SPHE – programme FUSE – Antbullying programme. Mind me – mind you – wellbeing programme</p>



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Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 09/03/2018 It will be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Signed *Anne Dollard* Date 02/12/2021

Chairperson, Board of Management

Signed *Godagh Vahey* Date 02/12/2021

Principal/Secretary to the Board of Management

Original signed document on display outside school office.



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This Child Safeguarding Risk Assessment has been reviewed as part of the school's annual review.

Signed: Anne Dollard Date: 02/12/2019

Chairperson of Board of Management

Signed: Clodagh Vahey Date: 02/12/2019



Christ the King BNS
Principal

The original signed copy is on display outside school office.